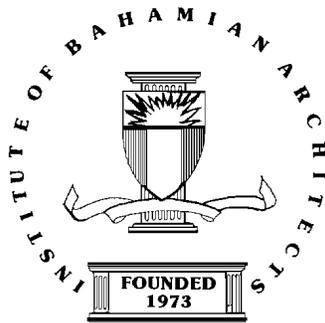


# INSTITUTE OF BAHAMIAN ARCHITECTS

143 NASSAU STREET NASSAU CB13040 BAHAMAS



## CODE OF PROFESSIONAL PRACTICE DOCUMENT

02 JUNE 2000

# CODE OF PROFESSIONAL PRACTICE

## PREFACE

- 0.1 A member of the I.B.A. is governed by the Constitution, By laws, Regulations and Code of Professional Practice of the Institute. The object of this Code of Professional Practice is to promote the standard of professional practice, or self discipline required of members of the Institute in the interest of the public.
- 0.2 The profession of Architecture calls for men of integrity, culture acumen, creative ability and skill. The services of an architect may include any services pertaining to the development of man's physical environment, provided that the architect maintains his professional integrity.
- 0.3 Further rules may be published by the Committee from time to time in the I.B.A. Bulletin before their incorporation into a revised edition of the Code. Members are expected to be familiar with new provisions from the date of their publication.
- 0.4 Cases of unprofessional conduct not specifically covered by these clauses are dealt with by the Committee having regard to the particular circumstances of the case.

## OBLIGATIONS

### TO THE PUBLIC

- 1.1 A member shall perform his or her professional services faithfully, shall have a proper regard for the interest of his or her client and the public.
- 1.2 A member shall endeavour to contribute through his or her work to the advancement of architecture.

- 1.3 A member shall not engage in Building Contracting, unless he or she happens to be the owner or developer.
  - (a) A member shall avoid any situation in which he would be in a position to influence improperly the granting of planning or statutory approvals.

### TO THE CLIENT

- 2.1 A member relation to his or her client is based upon the concept of agency. Before undertaking any scope of the project, the nature and extent of the services to be performed and the compensation for them, and shall provide communication thereof in writing.
- 2.2 A member shall be prompt in all dealings, and communications, whether oral, written or graphic shall be definite and clear.
- 2.3 A member shall not have such an interest in or connected with any business that might tend to compromise his or her obligation to the client.

### TO THE PROFESSION.

- 3.1 A member shall rely on ability and achievement as the basis for advancement.
- 3.2 A member shall not take discounts, commissions or gifts as an inducement to show \ to any person or body, nor shall he recommend in advertisement any service or product.
- 3.3 A member shall not give discounts, gifts or other inducements for or in recognition of the introduction of clients or of work.

- 3.4 A member shall not knowingly compete with another member on the basis of professional charges.
- 3.5 A member shall not act as architect to a housing association society of which he or any partner of his is Chairman or Signatory to the building contract.
- 3.6 A member shall act impartially in all cases in which he or she is acting between parties.
- 3.7 A member shall not work without payment or at a reduced fee except as permitted in the I.B.A. Conditions of engagement.
- 3.8 A member shall not attempt to supplant another architect after definite steps has been made by a client toward the latter's employment.
- 3.9 A member who is appointed to control the architectural business of a corporation or body shall inform his or her employer that the business of the body so far as it relates to architecture should be conducted in conformity with the principles of this Code.
- 3.10 A member shall not engage a commission agent to solicit work in his behalf.
- 3.11 A member on being approached or instructed to proceed with work on which he knows, or ascertains by reason of inquiry, that another architect is or has been engaged by the same client shall notify the fact to the informer.
- 3.12 An architect shall not knowingly injure or attempt to injure falsely or maliciously the professional reputation, prospects or practice of another architect.

- 3.13 A member who has been appointed assessor for any competition shall not subsequently act in any other capacity for the work, except that he may act as arbitrator in any dispute between the promoters and the selected architect, or as consultant where that appointment was arranged before his appointment as assessor.

## TO RELATED PROFESSIONALS

- 4.1 A member shall not act in disregard of the professional obligations or qualifications of those from whom he receives or to whom he gives authority, responsibility, or employment; nor of those with whom he is professionally associated.

## PROMULGATION

- 5.1 These Codes of Professional Practice are promulgated to promote the highest ethical standards for the profession of Architecture. Thus the enumeration of particular duties in the Code should not be construed as denial of others, equally imperative, though not specifically mentioned.
- 5.2 Adherence to the principles herein enumerated is the obligation of every member of the Institute of Bahamian Architects; any deviation therefrom shall be subject to discipline in proportion to its seriousness.
- 5.3 The Committee of the Institute of Bahamian Architects, or its delegated authority, shall have sole power of interpreting these Codes of Professional Practice and its decision shall be final subject to the provisions of the Bylaws.